ST SIMON THE APOSTLE PRIMARY SCHOOL  
PREP 2016 BOOKLIST

This is an information list only.  
All orders are to be placed online at:  
www.lamontbooks.com.au

Required Items Not Included in Stationery Pack

$8.25  St Simon's School Calendar (1 per family) (To be distributed at school)
$14.95  Targeting Handwriting Victoria Prep
$4.50  Readit Home Reading Junior Yellow Level
$2.50  Scissors 130mm Right handed or
$2.50  Scissors 130mm Left handed

Stationery Pack
$134.95  St Simon's Prep Stationery Pack (items included listed below)
        If every item purchased individually the price would be $149.95. Save $15.00 by buying the complete pack

Individual Items if not purchasing complete pack

$7.50  Book Display A3 Fixed Pockets
$3.95  Book Sketch A3 20 Leaf #533
$2.20  Book Scrap 64page 100GSM PP Cover  
        7 required
$1.80  Protext PP Project Book plain/ 24mm  
        Dotted Thirds 64pg - Bull  
        2 required
$1.10  Protext Alphabetica PP Mini Scrap Book  
        100gsm 64 pages  
        2 required
$3.20  Multi Purpose Pouch A4
$6.20  Display Book Premium Harlequin Green  
        2 required
$3.00  Clipboard Folder A4 Blue
$1.50  Sharpeners Barrels
$3.20  Glue Stick (Coloured) - 12 required
$0.65  Pencils Triangular 2B Junior Grip  
        10 required
$5.20  Pencils Junior Triangular Colour Pack of 10  
        3 Required
$6.40  Markers Coloured Jumbo 12's  
        2 required
$2.00  Playing Cards
$11.50  Whiteboard Marker Chisel Point 4 Pack
$1.80  PVA Glue 125ml
$4.75  Oil Pastels 12's
$1.05  Book Exercise 225 X 175 64 Page
$2.80  Grip 2001 Pencil Eraser Faber-Castell

ITEMS TO BE BROUGHT FROM HOME
1 Art Smock (labelled)
3 boxes of tissues
1 pkt kitchen sponges
1 pkt kitchen scourers
1 Library bag (labelled)
1 colouring/activity book
1 roll of paper towel

* Prices correct at time of printing but may be subject to change.
2016 Booklist
How To Order

To ensure correct editions please purchase from LAMONT BOOKS, the official suppliers to St Simon The Apostle Primary School.

ALL ORDERS ARE TO BE PLACED ONLINE

The online ordering system will open on 21 October 2015.

To order go to: www.lamontbooks.com.au

Select Textbooks and Stationery and choose St Simon The Apostle Primary School from the list.

**HOME DELIVERY - PRE-PAYMENT IS REQUIRED**

Order by 15 November: FREE postage & handling on orders over $60

OR

Order on or after 16 November: The following postage charges apply:

- $9.50 for orders under $100
- $15 for orders over $100

**COLLECT YOUR ORDER FROM SCHOOL**

PRE-PAYMENT IS OPTIONAL - YOU CAN PAY ON COLLECTION

Order by 15 November: FREE processing and handling

OR

Order between

16 November - 25 November: A $5.00 processing and handling fee applies.

**SCHOOL COLLECTION DATES:**

Wednesday 2 December: 8.30am - 6pm Orders MUST be placed by 25 November for school collection on this date. Orders placed after this date will be home delivered and our standard delivery charges apply.

Save money by placing your order before 15 November 2015!

If you choose to come to our office in January, we will assist you to place an order that will be home delivered. You will NOT receive any books on the day.
ADDITIONAL ORDERING INFORMATION:

PLACING AN ORDER:
- All orders are to be placed online. Go to www.lamontbooks.com.au, select “Textbooks and Stationery” and choose your school from the list. Booklists cannot be handed in to school.
- If you require assistance to place an order, we have computers set up at our store and staff who can assist you with placing an order. Please note that if you attend our store during January you will not receive any items on the spot, orders will be delivered and normal delivery charges apply.

PAYMENT OPTIONS:
- Online payment methods: PayPal, credit card (Visa or Mastercard only) or direct deposit [see below for instructions]
- Payment options on the school collection day: Cash, EFTPOS, credit card (Visa or Mastercard only). You can choose to defer payment until collection when you checkout.
- Direct deposit: You must include your order number as the payment reference. If you do not, we may be unable to match your payment to your order. This may result in substantial delays.
- We do not accept cheques.

DELIVERY INFORMATION:
- You can place orders for multiple students in one transaction provided the delivery address is the same. This minimises postage charges as only one postage charge will be applied to the entire order.
- Orders are sent via Australia Post to your nominated address. If nobody is available to sign for the parcel a card will be left by Australia Post for the parcel to be collected from the Post Office.
- We commence despatching orders as they are received, and as soon as stock becomes available.
- You will receive an email notifying you when your order has been despatched, containing the tracking number of your order.
- If you are going to be away and there will be no one to receive the delivery, please provide the relevant dates that you will be away in the comments section when placing your order and we will do our best to accommodate these requests.
- Occasionally orders may be delivered by our staff. In this case, a card will also be left for you to contact us if no one is available to sign for the parcel.
- Oversized items cannot be delivered. These items will be distributed to students at school.

PRODUCT SUBSTITUTION: If a stationery item is unavailable it may be substituted with an equivalent item of the same or greater value.

BACKORDERED ITEMS:
- **Home Delivery:** If an item is unavailable it may be placed on backorder. Backordered items will be sent out once available at no additional charge. You will receive another email notifying you that a parcel has been sent.
- **School Collection:** If an item is unavailable on the school collection date it will be placed on backorder and delivered to the student at school once it becomes available.

IF YOU MISS THE SCHOOL COLLECTION DATE:
- If you have missed the collection date, your order will be returned to our office the following business day. After that time, you may then attend our office to pay for and collect your order.
- Alternatively, you may contact us to arrange for your parcel to be delivered. Delivery charges apply.
- Please note uncollected orders are only held at our office temporarily. If we do not hear from you within two weeks of the missed collection date your order may be cancelled.
- Prepaid orders for school collection will be left at the school office to collect at your convenience.

REFUNDS:
- Items may be returned for a refund or exchange at any time up to 15 February or two weeks from date of purchase (whichever is later). Items must be in new condition and proof of purchase is required.
- Refunds or exchanges will only be made after this time on items that are faulty, or in other cases at the sole and absolute discretion of Lamont Books.
- Electronic books, digital items, DVD’s and calculators are firm sale. NO refunds or exchanges are available on these items.

MISSING ITEMS: Any claims must be made within 14 days of receipt of your order. No claims may be made after this time.

OFFICE HOURS:
- During December and January, our office hours are 8.30am - 5.00pm, Monday - Friday. We also open some Saturdays in January/February. We are closed on public holidays, and over the Christmas period. Please check our website for current office hours and Christmas closure information.
- The remainder of the year our office hours are 8.30am - 4.00pm, Monday - Friday.
- Office Location: 4/167 Princes Hwv, Hallam. Phone: 8787 1700. Email: textbooks@lamontbooks.com.au